

DETERMINING CHILDCARE NEED

Worksheet to be completed by applicant for employment, school, and/or both.

EMPLOYMENT

Complete if you are working

Applicant/Co-Applicant _____

Employer _____

Average Work Week

Su _____ M _____ T _____ W _____ Th _____
F _____ Sa _____

Average hours you work in a week _____

Earliest Drop-off Time: _____ AM/PM

Latest Pick-up Time: _____ AM/PM

*Shift: _____ 1 only _____ 1&2 _____ 2 only

*Shift 1 - Only work between the hours of 6am-6pm

*Shift 2 - Only work between the hours of 6pm-6am

*Shift 1&2 - Hours overlap Shift 1 & Shift 2
Example - 2pm - 10pm

TRAINING/EDUCATION

Complete if you are attending school

Applicant/Co-Applicant _____

Organization/Institution _____

_____ Classroom Program _____ Distance Learning/Internet

Days Participating ___Su___M___T___W___Th___F___Sa

Semester Start Date _____ End Date _____

_____ Credit Hours or Participation Hours

+ _____ Clinical/Practicum/Internship Hours

= _____ Subtotal Childcare Need

+ _____ Travel Time per week (No more than 10 hours for a
Childcare Need of less than 25 hours or more and no
more than 5 hours for a Childcare Need of less than
25 hours)

+ _____ Study Time (Not to exceed 2 hours per credit hour)

= _____ Total Childcare Need

Highest Level of education completed

_____ GED

_____ High School Diploma

_____ Associate Degree

_____ Bachelor Degree